



Love 2 Read, Inc. Policies and Procedures

Accessibility and Accommodations Policy:

We welcome all people, including those who are characterized by diversity, including disabilities. For questions about accessibility or to request accommodation(s), please email the President. Requests should be made at least four (4) weeks prior to the specific event.

Badges:

For security reasons, each attendee shall be required to wear his or her name badges at all times during event or function hours. Badges are to be picked up by each attendee upon arrival when checking into the registration desk. Should an attendee lose his or her badge, please return to the registration desk to receive a replacement.

Cancellation for Events:

All cancellations, without exception, must be communicated in writing via email to the Treasurer at least four (4) weeks prior to the function or event. Love2Read will refund registration fees, less a \$35.00 cancellation fee. Refunds will be processed within twelve weeks following the event or function. If an attendee cancels at any time after the four (4) week cancellation deadline, or if an attendee is unable to attend the event or function for any reason, the registration fees cannot be refunded in whole or in part. If the event is cancelled, refunds will be issued within 12 weeks following the cancellation of the event. Refunds will be made in the following ways: 1) For payments received by credit or debit cards, the same credit/debit card will be refunded, 2) For other payments, a check will be written and mailed to the payee at the address shown on the registration form or on the refund correspondence.

Complaints:

Love 2 Read, Inc. is committed to ensuring that any person using services provided by Love2Read, Inc. has the right to lodge a complaint and to have their concerns addressed in ways that ensure access and equity, fairness, accountability, and transparency. Love2Read, Inc. is dedicated to seeking and receiving feedback and complaints about our serves, systems, practices, procedures and handling of complaints. Love2Read will protect the identity of anyone making complaints where it is practical and appropriate. Questions, concerns, and complaints should be directed to the President, Treasurer, or Secretary of the Board.

Consent to Photograph and Record:

Registration and attendance or participation at any Love2Read, Inc. function or event constitutes an agreement by the registrant or attendee for Love 2 Read, Inc. and its affiliates to use and distribute (both now and in the future) the registrant or attendee's image or voice in photographs, video-recordings, audio-recordings, or electronic reproductions of such events and activities. It is agreed that any photographs, video-recordings, audio-recordings, or electronic reproductions that attendees or participants take include ONLY other attendees or participants who give the person with a camera or recording device express permission to be included in the attendee's or participant's photograph, video-recording, audio-recording, or electronic reproduction while NOT including anyone else in the background.

Continuing Education Credit (general):

Love 2 Read, Inc. will NOT offer continuing education credit for professional development events or sessions. It will be each attendee's or participant's individual responsibility to seek continuing education credit directly through his or her credential-granting organization, college, university, or employer. Love 2 Read, Inc. will verify attendance for the event or session. Attendees or participants are expected to sign-in on designated sign-in sheets. Attendance for the duration of each event or session is expected. Certificates of Attendance will be distributed at the end of the event.

Donations Registration Disclaimer:

"LOVE 2 READ, INC. REGISTRATION # CH64028: A COPY OF THE OFFICIAL REGISTRATION AND FINANCIAL INFORMATION MAY BE OBTAINED FROM THE DIVISION OF CONSUMER SERVICES BY CALLING TOLL-FREE (800-435-7352) WITHIN THE STATE. REGISTRATION DOES NOT IMPLY ENDORSEMENT, APPROVAL, OR RECOMMENDATION BY THE STATE OF FLORIDA."

Endorsement Disclaimer:

Love 2 Read, Inc. is pleased to present a forum for information to benefit its constituents. It is the policy of Love 2 Read, Inc. to not recommend or endorse any specific program, product, institution, company, or instructional material, noting there are a number of such that present the critical components of instruction as defined by The International Dyslexia Association's Knowledge and Practice Standards for Teachers of Reading. Any program, product, institution, company or instructional material carrying the IDA Accredited seal meets the IDA Standard. Advertisements or products in in any event or function material, do not necessarily reflect the views of Love 2 Read, Inc.

Non-Discrimination Policy:

Love 2 Read, Inc. does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

Privacy and Confidentiality:

Love 2 Read, Inc. does not sell, trade, share, or distribute your name or contact information. Love 2 Read, Inc. uses standard privacy controls and secures electronic or print documents and records in order to protect confidentiality and privacy.

Registration:

Registration for any Love 2 Read, Inc. event does not include pre-event functions or other ticketed events. All activities or sessions must be chosen during registration (on-site or in-person) and appear on your event schedule or ticket in order to be considered for attendance certificate or for continuing education credits. There will be no exceptions.

Event Session Room Seating:

All seating inside event session rooms (online or face-to-face) is available on a first come, first-served basis, unless otherwise noted. For face-to-face meetings or event sessions, due to fire code regulations, any event sessions that reach capacity will be closed and restricted to additional participants. Standing or sitting on the floor is not permitted. Register (or log-in online) early to ensure your spot!

Solicitation:

Love 2 Read, Inc. absolutely does not permit solicitation of any kind during Love2Read functions, events, meetings, or activities except by the paid exhibitors included in the exhibit hall or virtual site. Solicitation by any business or person other than exhibitors is strictly prohibited.

Specific Disclaimer:

Love 2 Read, Inc. is not affiliated with, nor authorized by, or otherwise approved by Wilson Language Training, Lindamood-Bell, S.P.I.R.E., Spalding, Mayerson Academy, University of Florida, or the University of Kansas Center for Research on Learning: Strategic Instruction Model (KU-CRL: SIM).

Please refer to our website for our Policies and Procedures: